SCHEME OF LEARNING

(For use from September 2021)

INTRODUCTION TO THE TRIPS EMPLOYABILITY SOLAR:

This set of resources are designed to be used by tutors and Industry Placement Coordinators delivering employability-based workshops for T Level or Transition year learners. The aim is to introduce learners to the importance of Employability skills and prepare them for their Industry Placement or any work-based activity within their industry. The series of resources are available in different formats, depending on the preference of the college however they are predominantly created in Nearpod to utilise the interactive features.

This is the first part of a series of 10 resources, one for each of the 10 employability skills highlighted by employers. Due to changes to the way we work post COVID-19, we have looked at how this has impacted working practices becoming aware that working from home is now commonplace, we have applied a blended approach to learning and therefore all lessons can be accessed online and can be delivered remotely or in class. The set lessons can run at the students' pace or worked through with the tutors and resources are adaptable to suit each tutor and their group requirements. Instructions for setting up and using Nearpod are below.

Tutors	South Devon College Bridgwater and Taunton	Course / Subject		Employability skills and preparation for industry placements (T Levels) TRIPS Resources	Units / Module	1-4
Day & Time	N/a	Level		2/3	Room	
Units Lesson title		Lesson detail			Hrs	Lesson links – QR codes
Unit 1 **Lesson 1 Introduction to employability skills:** Aiming High – setting SMART targets		- Introduction to employability skills (Top 10) - Aim of the lesson – understand the importance of employability skills, acknowledge own skills, and set SMART targets for placement - Understanding the benefits of industry placements and the importance of developing employability skills for work placed learning. - Assessing confidence in area of employability - Learners to understand all areas of expected work behaviours, attitude and presentations			2	Nearpod editable lesson: https://share.nearpod.com/e/076bpFndPChb

		- A combination of interactive activities to include collaborative boards, matching pairs, discussion opportunities around employability. - Prepare for employment, assessing your employability skills and making an action plan. - **Initial Assessment** - Student survey to be completed - Understanding the purpose of self-analysis and applying it to a working situation - Set and agree SMART targets with tutor/IP Coordinator - Techniques to practice and examples of evidencing communicating in the workplace - Identify own aims for the future and source information - Signpost learners to areas where they can support themselves and gain advice.		10 most important job skills https://youtu.be/MtJKnB9m45E
Unit 2	Lesson 2 Introduction to employability skills: Communication (Conflict resolution)	- Introduction to employability skills (Top 10) - Aim of the lesson – understand the importance of employability skills with a focus on communication (speaking and listening) and conflict management in the workplace - A combination of interactive activities and videos to include collaborative boards, matching pairs, filling in the blanks and discussion opportunities around employability skills - Set of activities and techniques for learners to think about their behaviour and how to work through challenging scenarios - Understanding the importance of precise communication, speaking and listening and what happens when this goes wrong - Techniques to practice and examples of evidencing communicating in the workplace - Links to further information	1-2	Nearpod activity
Unit 4	Lesson 3 Introduction to employability skills: Problem Solving	- Introduction to Employability Skills (Top 10) - Aim of the lesson – understand the importance of employability skills, focus on communication and conflict management - A combination of interactive activities to include collaborative boards, matching pairs, discussion opportunities around employability skills - Focus on Problem Solving and the 6-stage process - Glossary of terms linked to problem solving	1-2	Nearpod editable lesson: https://share.nearpod.com/e/8T4r2UpPChb

		- A variety of different industry related Problem-solving activities for individuals or groups - Looking at your own style of problem solving and applying new skills - Techniques to practice and examples of evidencing problem solving in the workplace - Links to further information		
Unit 5	Lesson 4 Introduction to employability skills: Staying Positive	- Introduction to Employability Skills (Top 10) - Aim of the lesson – understand the importance of employability skills, focus on communication and conflict management - A combination of interactive activities to include collaborative boards, matching pairs, discussion opportunities around employability skills - Focus on Problem Solving and the 6-stage process - A variety of different industry related Problem-solving activities for individuals or groups - Looking at your own style of problem solving and applying new techniques - Techniques to practice and examples of evidencing problem solving in the workplace - Links to further information	1-2	Sway activity: https://sway.office.com/yy7OBb76uTuxpqiz?ref=email
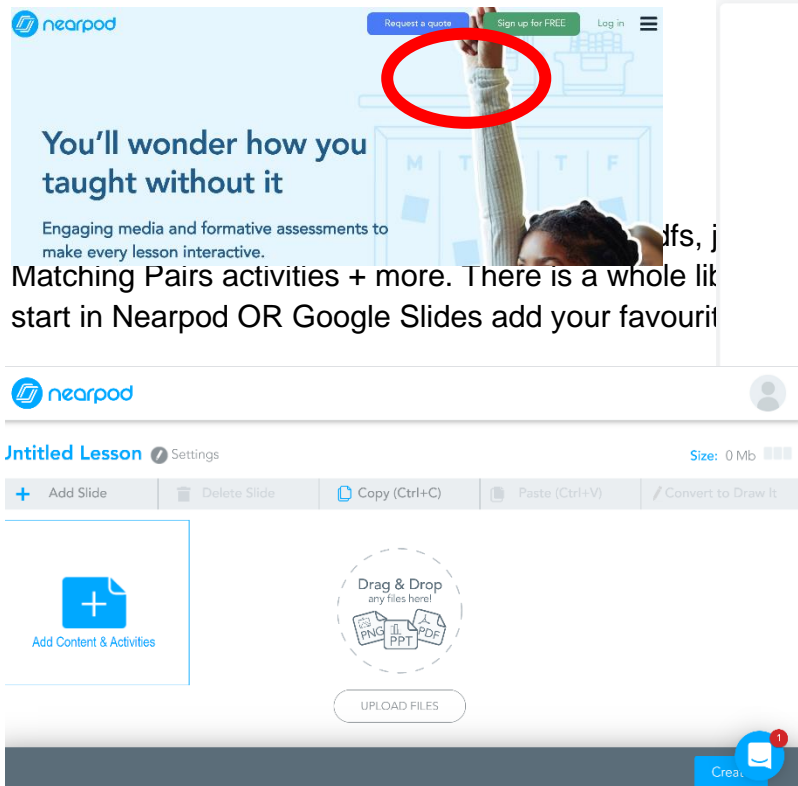
PLEASE FOLLOW THE INSTRUCTIONS BELOW TO USE THE RESOURCES

WHAT IS NEARPOD?

Nearpod is an online tool that will allow you to pull resources from different places on the internet (& paper base) to create a fully interactive presentation or lesson. Students can navigate interactive and engaging learning from home or in class in just a few clicks with Nearpod. Spark student engagement wherever they are by merging formative assessment and dynamic media for collaborative learning experiences.

HOW CAN I ACCESS NEARPOD?

This step is easy - you need to visit www.nearpod.com and sign up to a FREE teacher account.

Matching Pairs activities + more. There is a whole lib... ...dfs, j... ...boards, Quizzes, Polls, ...tors all over the world! Or, start in Nearpod OR Google Slides add your favourit...

HOW DO I SHARE MY LESSON?

Your lesson can be shared either live in the classroom or through a student-paced session – both of which will allow active participation from your students. Students can join your lesson by visiting join.nearpod.com and entering the session's join code. Once the code is entered and the student has entered in their name, they can either follow along in class on their own device or engage through the session participating in a variety of activities as you progress.
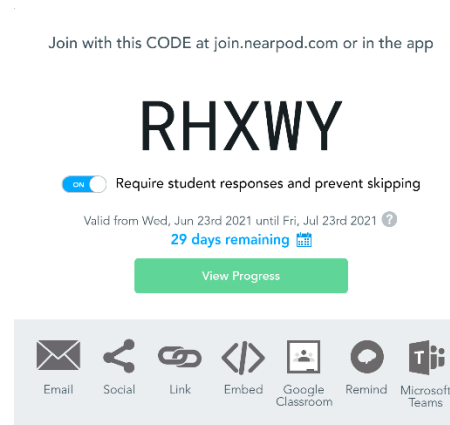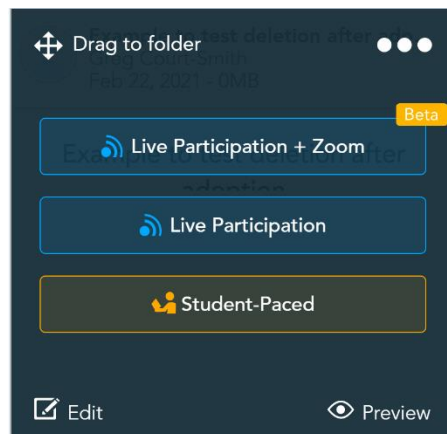
DO I SEE MY STUDENTS' RESULTS?

Yes! Each session that you create will provide you with a student participation report, which will allow to see how many students interacted with your activity and the answers to any questions you may add into your session. These reports can be downloaded in a variety of different formats for sharing or manipulation of the data.

CASE STUDY VIDEOS

[Construction: Employer/student video: importance of industry placements](#)

INTRO

https://youtu.be/3MpLmX4AAlY

CAN YOU DESCRIBE THE PROJECT?

https://youtu.be/pgAL14LtHlk

WHAT WERE THE CHALLENGES?

https://youtu.be/zChniFFFa6M

CAN YOU DESCRIBE THE RESOURCES?

https://youtu.be/VjXmhVH6E5s

COVID-19 CONSIDERATIONS?

https://youtu.be/QF5zwFB7Bgk

CHOOSING THE TOP 4 EMPLOYABILITY SKILLS

https://youtu.be/I9CvFY6IBF4

WHAT HAVE YOU LEARNT ABOUT T LEVELS?

https://youtu.be/HEytbp3e1GA

ETF RESOURCES:

https://youtu.be/Mogz3mNt5U4